

Mitre 10 & Home Trade Stores – PDF Submission Form

Use this interactive PDF to send your PDF files to TuffPlans® for processing.

Complete the required detail in each of the available fields.

Once completed simply attach your project PDF's by clicking on the **ATTACH** button, select the PDF's then click on the **SUBMIT** button. Your files will be attached to an email to TuffPlans®.

For any assistance in completing this form call our **Help Desk** on **1-800-636-098**

Date	
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Store Details

Company		Phone	
Branch/Office		Cell	
Contact Name			
Email			
Store Order No	IHG Store Number		
Delivery Address <i>For Courier delivery</i>			

Job Detail

Job Type		Media	
Original Size		Print Size	
File Type		Date Required	
Cover Page & Bind		Logo	<i>ADD Logo file to submission.</i>
Job Number/s and Site Detail	<i>Enter Job Number or Job Numbers if you are sending multiple files, plus Job Name for identification.</i>		
	Would you like a Quotation first? Yes Please No Just Print <i>Select the button that applies</i>		
Other Detail	<i>Add any special instructions such as specific page numbers to print.</i>		

Attach PDF

Click on Icon to select your PDF/s
The selected PDF/s will be shown
in the panel to the left.

Submit

Click on Icon to send this form and
attached PDF/s for processing.

Print

Click on Icon to print a copy of this
form for your records.

Clear Data

Click on Icon to clear all the Job
Details from the form.